European Maritime Safety Agency

Privacy Statement on the processing of personal data in the procedure/context of EMSA UNDERWATER RADIATED NOISE (URN) WORKSHOP

The protection of privacy is of high importance to the European Maritime Safety Agency (´EMSA´). EMSA is responsible for the personal data it processes. Therefore, we are committed to respecting and protecting the personal data of every individual and to ensuring efficient exercising of data subject's rights. All the data of personal nature, namely data that can identify an individual directly or indirectly, will be handled fairly and lawfully with the necessary due care.

This processing operation is subject to Regulation 2018/1725 of the European Parliament and of the Council on the protection of individuals with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data. The information in this Privacy Statement is given pursuant to Articles 15 and 16 of the Regulation 2018/1725.

1. Nature and the purpose(s) of the processing operation

The purpose(s) of the processing of personal data is/are:

EMSA Workshop on Underwater Radiated Noise (URN): Advancing European Action on URN from Shipping took place on 12–13 October 2026. Against the backdrop of growing environmental pressures on European seas and intensified international efforts to address shipping noise, it aimed to strengthen understanding of cross-policy implementation, identify practical mitigation measures in EU waters, and explore how Member States could help drive international progress.

The workshop brought together representatives of EU and international Member State administrations, alongside experts from across the maritime and environmental sectors, including ship operators, shipping companies, naval architects, vessel designers, port authorities, civil society, NGOs, academia, and research and development institutions.

To support continued communication, knowledge sharing and future cooperation on URN, the list of participants, including their names, email addresses, countries and organisations, will be circulated exclusively to workshop attendees.

EMSA will not reuse the personal data for another purpose that is different to the one stated above. The processing is not intended to be used for any automated decision making, including profiling.

2. Categories/types of personal data processed

The categories/types of personal data processed are the following: names, email addresses, bank accounts (for reimbursement purposes), countries and organisations of the participants at the Workshop.

3. Processing the personal data

The processing of the personal data is carried out under the responsibility of the Head of Unit 1.1'Sustainability', acting as delegated EMSA data controller.

Personal data are processed by EMSA itself.

emter@emsa.europa.eu
Tel +351 21 1209 200
EMSA, Praça Europa 4, 1249-206 Lisbon, Portugal / emsa.europa.eu

4. Access to and disclosure of personal data

The personal data is disclosed to the following recipients:

The information concerning the lists of participants at the EMSA Workshop on Underwater Radiated Noise (URN) will only be shared with people necessary for the implementation of such measures *on a need-to-know* basis i.e. with the participants only. The data are not used for any other purposes nor disclosed to any other recipient.

Personal data will be transferred to third countries since some of the participants are coming from those third countries. But the personal data will not be transferred to any other third country outside of the above case.

5. Protecting and safeguarding personal information

EMSA implements appropriate technical and organisational measures in order to safeguard and protect data subjects' personal data from accidental or unlawful destruction, loss, alteration, unauthorised disclosure of, or access to them.

All personal data related to EMSA Workshop on Underwater Radiated Noise (URN) are stored in secure IT applications according to the security standards of the Agency as well as in specific electronic folders accessible only to the authorised recipients. Appropriate levels of *access are granted* individually only to the above recipients.

6. Access, rectification, erasure or restriction of processing of personal data

Data subjects have the right to access, rectify, erase, and receive their personal data, as well as to restrict and object to the processing of the data, in the cases foreseen by Articles 17 to 24 of the Regulation 2018/1725.

If data subjects would like to exercise any of these rights, they should send a written request explicitly specifying their query to the delegated data controller, Head of Unit 1.1'Sustainability'.

The right of rectification can only apply to inaccurate or incomplete factual data processed within the EMSA Workshop on Underwater Radiated Noise (URN).

The above requests will be answered without undue delay, and in any event within one month of receipt of the request. However, according to article 14 (3) of the Regulation 2018/1725, that period may be extended by two further months where necessary, taking into account the complexity and number of the requests. EMSA shall inform the data subject of any such extension within one month of receipt of the request, together with the reasons for the delay.

7. Legal basis for Data processing

Processing is based on Article 5 (a) of the Regulation 2018/1725.

The personal data are collected and processed in accordance with the SPD of the Agency.

8. Storing Personal data

EMSA does not keep personal data longer than necessary for the purpose(s) for which that different categories of personal data is collected.

The data will be only retained for a maximum period of 5 years then selected for permanent preservation
o Experts Reimbursement data (electronic) – 7 years.
o Joomla database – eliminated 1 year after the payment file is complete.
o Paper version for reimbursements – 7 years.
• Paper version for visitors: file eliminated after any business related to the meeting is closed, no more than 6 months after the event.
• For online meetings, the retention of data is described in the system related (Zoom or Teams) record of processing activity

in accordance with EMSA Records Management Policy and Procedure.

In the event of a formal appeal, all data held at the time of the formal appeal should be retained until the completion of the appeal procedures.

9. Data protection points of contact

Should data subjects have any queries/questions concerning the processing of your personal data, they should address them to the data controller, Head of Unit 1.1'Sustainability' under the following mailbox: emter@emsa.europa.eu.

Any data subject may also consult EMSA Data Protection Officer at: DPO@emsa.europa.eu.

Recourse:

Complaints, in cases where the conflict is not resolved by the Data Controller and/or the Data Protection Officer, can be addressed at any time to the European Data Protection Supervisor: edps@edps.europa.eu.

Electronically signed on 27/10/2026 12:45 (UTC+01)